

Position Description Electrician

Employment type: Full Time

Award: Electrical, Electronic and Communications Contracting Award 2010

As part of the Switch team, you will be helping us to reach our goal of becoming a leader in the electrical industry.

Who we are:

Switch Electrical & Data Installations Pty Ltd (Switch) is a local family owned business that aims to *"make a positive difference"* in the lives of their team members, clients and the community. Our ethic is to exceed our clients expectations through our four key promises of "Understanding our clients needs, providing professional & dependable service, no catches or surprises and providing safety & peace of mind".

Who you are:

You are an enthusiastic, fit and task focussed person who aims to put the clients needs first and exceed their expectations. You are willing to clean up after yourself, contribute to the team and want to continuously aim to do better.

Summary

The electrical industry covers a variety of types of work. Some of the areas we cover include, but are not limited to:

- residential repairs, maintenance and new installations;
- commercial repairs, maintenance and new installations;
- compliance testing; and
- data cabling.

Essential Criteria:

- Certificate III in Electro Technology Systems Electrician
- Current NSW Electrical License
- Current construction induction card (previously known as white card)
- NSW Drivers Licence (provisional as a minimum)
- Strong time management skills
- Strong Customer Service skills

Desirable:

- Prior experience in AroFlo or other cloud based job management software.
- Data Cabling Registration.
- Previous experience in the composition of quotes for submission to clients.
- Previous supervision of apprentices or other workers.

Relevant site specific inductions will be required to be completed as necessary.

Duties and responsibilities- Tasks may include the follow but are not limited to:

- Test for, locate and repair electrical faults in residential, commercial and industrial environments.
- Install electrical equipment and appliances in residential, commercial and industrial environments.
- Upgrade switchboards and lighting to current standards.
- Preventative maintenance and testing.
- Data cabling installation and testing.
- Supervise apprentice/s.
- Work both independently and as part of a team.
- Adhere to all relevant policies and procedures.
- Provide electrical and data advice and quotes to clients.

Accountability

The Electrician will report to the Service Manager.